**Confidential Minutes**

Minutes of the WFTV AGM held at 18:00 on Friday 8 September 2023 at BFI Stephen Street and via Zoom.

Present: see attendance sheet 2023

Board members present – Liz Tucker (Chair)(LT), Victoria Gaskell (VG), Jacqui Farnham (JF), Isabel Begg (IB), Josephine Brassey (JB), Emily Feller (EF), Karmjit Kaur (KK) and Mel Rodrigues (MR).

WFTV staff members present – Katie Bailiff (CEO)(KB), Scarlet Brearley (SB), Claudia Merhej (CM), Nina Bhalla (NB), Montana Woodruff (MW), Laura Venning (LV), Sarah Wright (SW).

**Meeting commenced at 18:15**

LT proposed that the notices of the meeting sent to all members on 22 August 2023 to be taken as read.

1. **Approval of minutes of AGM 15th September 2022.**

ET proposed that the minutes of last year’s AGM as drafted should be approved. Victoria Gaskell seconded the proposal.

The resolution was carried unanimously.

1. **Annual Accounts 31 August 2022.**

LT invited questions concerning the Annual Accounts.

In response to a query concerning the financial position, LT answered that, after several difficult years with Covid, WFTV are now in a healthy financial position. The resources could support the continued running of the organisation for over a year. She added that KB is doing a great job raising sponsorship.

LT proposed that the Annual Accounts for the financial year ending 31 August 2022, Director’s Report and Auditors’ Report be received. Jacqui Farnham seconded the resolution.

The resolution was carried unanimously

1. **Reappointment of Auditors**

LT proposed that Arram Berlyn Gardiner be reappointed as auditors, and that members of the Board be authorised to fix their remuneration.

Victoria Gaskell proposed the resolution; Jacqui Farnham seconded it.

The resolution was carried unanimously.

1. **CEO’S Report**

Katie Bailiff (CEO) gave a summary of the events of the past year.

Membership has continued to grow, with 30 new corporate members. Membership numbers have increased by 33%.

In the last 12 months, WFTV have delivered 192 in-person and online events, including screenings, table readings, panel discussions, professional development workshops and masterclasses with industry leaders.

They have also held quarterly events across the UK.

KB gave a comprehensive breakdown of the events and highlights of the last 12 months which kicked off with the Awards Ceremony in January.

She welcomed Project Manager Rachel Williams to the team, and introduced two new initiatives: The Fearless Leadership Programme, designed to empower 8 women to thrive in senior leadership positions led by Coach Tracey Forsyth; and the second initiative, Kay Mellor’s Screenwriters Lab – a week-long residential retreat in Yorkshire for 13 emerging female writers.

The Mentoring scheme will be expanded to the North of England, raising the number of mentees to 48.

KB thanked the members for their unwavering support. It continues to be a tough year for freelancers and she assured them that WFTV are committed to working on their behalf to support, accelerate and celebrate the wonderful women working in our industry.

1. **Closing remarks**

LT thanked KB for her presentation.

She welcomed five new board members: the new WFTV Vice Chair Isabel Begg, Josephine Brassey, Emily Feller, Karmjit Kaur and Mel Rodrigues.

She also thanked the two outgoing Board members, Company Secretary Victoria Gaskell and Ade Rawcliffe.

LT thanked the current board of directors for their energy and commitment, all the members of the finance committee, and the WFTV members without whom the organisation would not exist.

LT thanked KB the CEO and the WFTV office staff who all do such an amazing job.

The meeting closed at 18:30.